

EnRoute Mobile

Your agent has ordered **FREE EnRoute tags for your team**(s). One for each policy vehicle. If you have vehicles that operate less than 5 days per month or 500 miles – no need to add a tag. **Please inform your agent of the correct number of tags for your fleet**. Your agent will show you how to install the tags – we recommend entering **VIN number** for **Registration** (when doing the install).

Getting started summary (Video Instructions)

- Visit the <u>CMT portal</u> and create your Team(s)
- Your agent will deliver your tags and provide assistance, if required
- Each User downloads the app on their personal cell phone
- The user enters an email address, their Team token and a User Name. Have a safe drive!

Details of the above steps:

- 1. Visit the following URL: https://portal.cmtelematics.com. This will provide you setup access to the EnRoute mobile application management portal.
- 2. Locate the email from <u>no-reply@cmttelematics.com</u> with your login credentials OR simply click Reset my password. <u>Login</u>.
- 3. A Fleet has been created for your company with the Agent's enrolled email name as the Fleet Administrator. On the left menu please click "Teams"





- 4. In the upper-right-hand corner, click "Create Team" blue button
- 5. Fill in your Team Name in the field "Name". This Team Name can be anything you choose specific to your business team groups, or fleet locations.
- The "Show map with Driver Location" and "Tag Drivers" radio checkboxes are auto selected by default and should be left checked. **Click "Save" button** (see example on next page). Repeat steps 5&6 to create multiple Teams.

EnRoute



Home	Filters: All Fleets * All Teams *
Fleets	Create Team
Teams	Name *
Drivers	Select fleet *
Vehicles	Example Fleet \$
Trips	Show map with Driver Location
Crashes	Tag Drivers
Panic Alerts	Cancel Save
Admin -	

7. Once you click the "Save" button the page will refresh and you will be shown the token information for your newly created "Team"

Home	Filters: All Floors	• • Al Tel	75 T					
Firets.	Teams							Grada Team
Swow	Team II	Token	Fiext	Total drivers	Dist (km)	Trips ()	Score 11	
	Sample Team	100712	Example Firet					🛃 sharis

 Provide each team member, with a mobile phone, the Token created in Step 7 and instructions to download EnRoute from Erie Mobile application (<u>Google</u> or <u>Apple</u>).
<u>Follow the video instructions</u> for name, email address, and token.

NOTE: Users must set the location sharing to "Always". Please contact us if your employees use mobile tablets. There are specific setup instructions required for different Android versions.

- 9. Click here to download and print detailed <u>Tag installation instructions</u>.
- 10. Start driving! The tag will automatically connect when you enter the vehicle and you should see "Tag connected" at the top of the main Erie EnRoute mobile.



Any questions, please <u>contact us</u>. Thank you!

EnRoute Customer Care: 814.217.1919